



ChatsCanadaCats

Directive administrative – 2020-05

Target Committee: Show Committee

Target clubs: All events organizing club affiliated with Chats Canada Cats

Target audience: All candidate to the clerk position  
All persons holding a clerking licence  
All persons judging at CCC Cats Shows

**Whereas** the clerk functions is one of the most important during cat shows.

**Whereas** the Show Committee is responsible for training clerks, renewing licenses and monitoring performance.

**Whereas** it is essential for the Show Committee to know the performance of candidates for the position of clerks, but also for those already licensed.

On April 30<sup>th</sup>, 2020, Chats Canada Cats' Board of Directors adopted the following directive concerning the officiating clerk:

- 1 – A formal evaluation of clerks in office must be made by the officiating judge using the dully approved form;
- 2 – Club can also access the clerk if they feel the need using the dully approved form;
- 3 – The event organizing clubs must include the approved clerk evaluation form with the judge's book and envelopes;

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- 4 – The clubs must have copies of the form at a show for themselves to make assessment if they wish to do so.
- 5 – All completed forms must be returned to the registrar, who will seize the Show Committee, who will do the necessary follow-ups.

In issuing the directive, the Board of Director wishes to establish a process of continuing improvement for clerks.